

Procedures for Scheduling the EGSA Apprentice Certification Exam



Ferris State University (FSU) has registered proctors at testing centers in colleges across the country. When you are ready to take the test, you must first contact FSU to determine the test site that is nearest you and they will provide you with the contact information for the registered proctor at the testing center. FSU will then email the testing center notification of your desire to take the EGSA exam and copy you in on the email. Once received, you will then contact the test center to schedule a test date that fits your schedule and that of the testing center.

After you have arranged a test date, it is imperative that you complete and submit “**The Test Candidate Information Sheet**” below along with the “**Test Order Form**” (found on the other side of this document) containing payment information. The test will then be sent to the testing center and you will be sent a tester registration form which is your entrance to the exam and must be presented at the testing center the day you test. **Please note that test candidates are responsible for all proctoring fees charged by the testing centers at the time they sit for the exam.** In the event that FSU doesn’t have a testing location within reasonable distance, FSU will work with you and will contact facilities in your area to arrange for testing.



Please feel free to contact FSU to obtain the contact information for the testing center nearest you or if you have any further questions.

Sincerely,

Ferris State University
EGSA Testing Program
Toll Free: 866-880-7674
Email: egsa@ferris.edu

Attention:

This page of order form *must be completed* when ordering EGSA Apprentice exam. PLEASE PRINT CLEARLY ON ALL FORMS.

Test Candidate Information Sheet

PLEASE PRINT CLEARLY

(Must be completed & signed by each test candidate)

Legal Name (Please Print Clearly): _____

Test Center Name: _____

Test Center Location: City _____ State _____

Scheduled Test Date: Month ____ Day ____ Year ____

Certification Renewal: Yes No If yes, current certification # _____

Signature: _____

IMPORTANT! You must submit BOTH SIDES of this form along with your payment.

Fax, E-Mail or Mail *both sides* of this document to:

**Ferris State University | EGSA Certification Program
1020 Maple St - Suite 117 | Big Rapids, MI 49307
Toll Free: (866) 880-7674 | Fax: (231) 591-5821
E-Mail: egsa@ferris.edu**

EGSA Electrical Generator Systems Apprentice Certification Program



The EGSA Apprentice Certification was created as an entry level certification for candidates interested in employment in the power generation field. This certification will demonstrate their basic knowledge and commitment to perspective future employers. It is also intended to measure outcome assessment for students currently serving in the military or attending community colleges, universities, or technical schools with power generation curriculums. Certified technicians can proudly display their "EGSA Certified Electrical Generator Systems Apprentice Technician" certification.



Item Number	Quantity	Item Description	Price	Item Total
FSU129		EGSA Electrical Generator Systems Technician Apprentice Certification Exam	\$50.00	
FSU198		EGSA Electrical Generator Systems Technician Apprentice Study Guide	\$40.00	
FSU205		EGSA Electrical Generator Systems Technician Apprentice Reference Bundle*	\$175.00	
		<i>*Reference Bundle Includes Study Guide plus 5th Edition On-Site Power Reference Book</i>		

6% sales tax applies to sales of Study Guides to Michigan Residents ONLY. If your Michigan company is tax exempt, please fax a copy of your tax exempt status or include a copy with this order form when ordering by mail. Please note: Each person taking a test will pay a proctoring fee of approximately \$40 at the time of testing. These fees are paid to test administer the test is then send to Ferris State University for scoring. Proctoring fees may vary by location.

Sub Total	
Mi Residents Add 6% Sales Tax (See Note)	
Shipping *(For Express or International Shipping See Note Below)	\$13.00
Total Due	

Payment Information

IMPORTANT! FULL PAYMENT MUST ACCOMPANY THIS FORM. Faxed forms must include PO or credit card numbers or they can not be processed

Check (made payable to Ferris State University in U.S. funds)
 Purchase Order Number _____
 Visa MasterCard Discover

Cardholders Name: _____

Card Number: _____ - _____ - _____

Expiration Date: ____/____ Security Code/CVV2 Number: _____

Cardholder Telephone Number: (____) _____ - _____

Credit Card Billing Address (if different from shipping address)

Signature: _____

Customer/Shipping Information

*Please note: shipping to a physical street address will avoid delays. Shipping outside the U.S.A. is additional. If you need express shipping or if your shipment is outside the U.S.A, contact Ferris State to determine the actual charges.

This Address is a: Residence Business Both

Ship to (Name): _____

Company: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ Zip Code: _____

Telephone: (____) _____ - _____

Fax: (____) _____ - _____

E-Mail: _____

IMPORTANT! When ordering EGSA Apprentice Tests you must submit BOTH SIDES along with your payment. - Duplication of the EGSA Apprentice Study Guide in any form is prohibited and violates copywrite laws

E-Mail, Mail or Fax (both sides if ordering certification exam) of this document with payment to:

Ferris State University - EGSA Certification Program
1020 Maple Street - Suite 117 | Big Rapids, MI 49307
Toll Free: (866) 880-7674 | Driect: (231) 591-5822
Fax: (231) 591-5821 | E-Mail: egsa@ferris.edu