



# Committee Meeting Agenda & Minutes

## Communications & Conferences Committee

Committee Meeting Objective: “The Committee develops all content and themes for the Association’s Conferences and hosts EGSA Members, speakers, guests and fulfills all emcee duties and managing the general flow of our events.”

Date and Time: Monday, March 23, 2015  
Location: Jacksonville, Florida  
Time: 1:00 pm  
Chairperson: Charlie Habic

Item	Description
<b>Review Committee Initiatives</b>	
Discussion relative to renaming committee name to “Conference Planning Committee”	All
Review pros & cons of Jacksonville Monday Morning speaker slate & general session	All
Established theme for Denver: “High Time for Power”	All
Reviewed speaker possibilities for Denver	All

### Action Items *(additional space on back)*

Item	Person Responsible	Deadline
Secure Monday morning keynote speaker Dakota Meyer for Denver	All	Deadline completed and booked
Disaster planning speaker slot, possibly Eddy Weis	All	Deadline June 15 <sup>th</sup>
Innovation topic for slot #3, what angle and who yet to be determined	All	Deadline June 15 <sup>th</sup>
Secure Andrew May for Tuesday morning keynote speaker for Denver	All	Deadline June 15 <sup>th</sup>
Generator towable/rental market overview speaker slot by CAT	All	Completed and booked
Tuesday, Denver’s last slot, a speaker panel on diesel fuel maintenance/polishing/storage	All	Deadline June 15 <sup>th</sup>