



2021 EGSA Spring Conference: On-site COVID-19 Protocols

Here at EGSA, the health and safety of our members and conference attendees is our number one priority. We also understand that we have to get back to face-to-face meetings so you can continue to grow your business and network. That's why we are taking the necessary precautions to create the safest environment we can as we bring back our first meeting in April.

Here are some of the protocols we will enforce in order to protect you. **All protocols MUST be followed whether you are vaccinated or not:**

1. ALL attendees (including guests/spouses) are required to wear a medical mask at all times, except when eating and drinking. EGSA will be providing medical grade masks at registration.
2. Each morning, attendees will scan a QR code and fill out a health screening questionnaire from their phone. If the questions are answered correctly and there is no concern for COVID exposure, a green checkmark will pop-up on their screens. They can then bring their phone to staff at an entry point, who will take their temperature and give them a wristband for the day. Anyone with a temperature over 100.4 will not be permitted into the event. This applies to EGSA staff as well.
3. Social distancing protocols will be strictly enforced. Rooms will be set for one person per 6' table, or four to five people per round table.
4. EGSA Staff will utilize an event app that all attendees will have access to prior to the meeting. Attendees can message staff anytime, and staff can send out push notifications throughout the event.
5. There will be a Pandemic Compliance Advisor (PCA) on-site for the duration of the event.
6. There will be a COVID-19 Compliance Officer (C19CO) on-site for the duration on the event.
7. We will go 100% paperless. All information will be entered into the event app.
8. All food and beverage will either be individually wrapped and/or handed to you by an attendant behind a sneeze guard.
9. We will use bottled water instead of water coolers.
10. Receptions will be seated instead of open to mingle, and attendees will be called to the food line by table number.
11. Hand Sanitizer machines will be outside of every elevator bank on each floor, as well as throughout the meeting space.
12. Outdoor event space will be utilized as much as possible – weather permitting.
13. We are working with local authorities to follow procedures if someone gets sick.
14. Due to the CDC guidelines and protocols, we will be capping the event at 200 people.

For questions regarding COVID-19 procedures, please contact [Emily Hartstone](#).